

Construction Contract Management (CCM) Conference  
For The Built Environment 2015

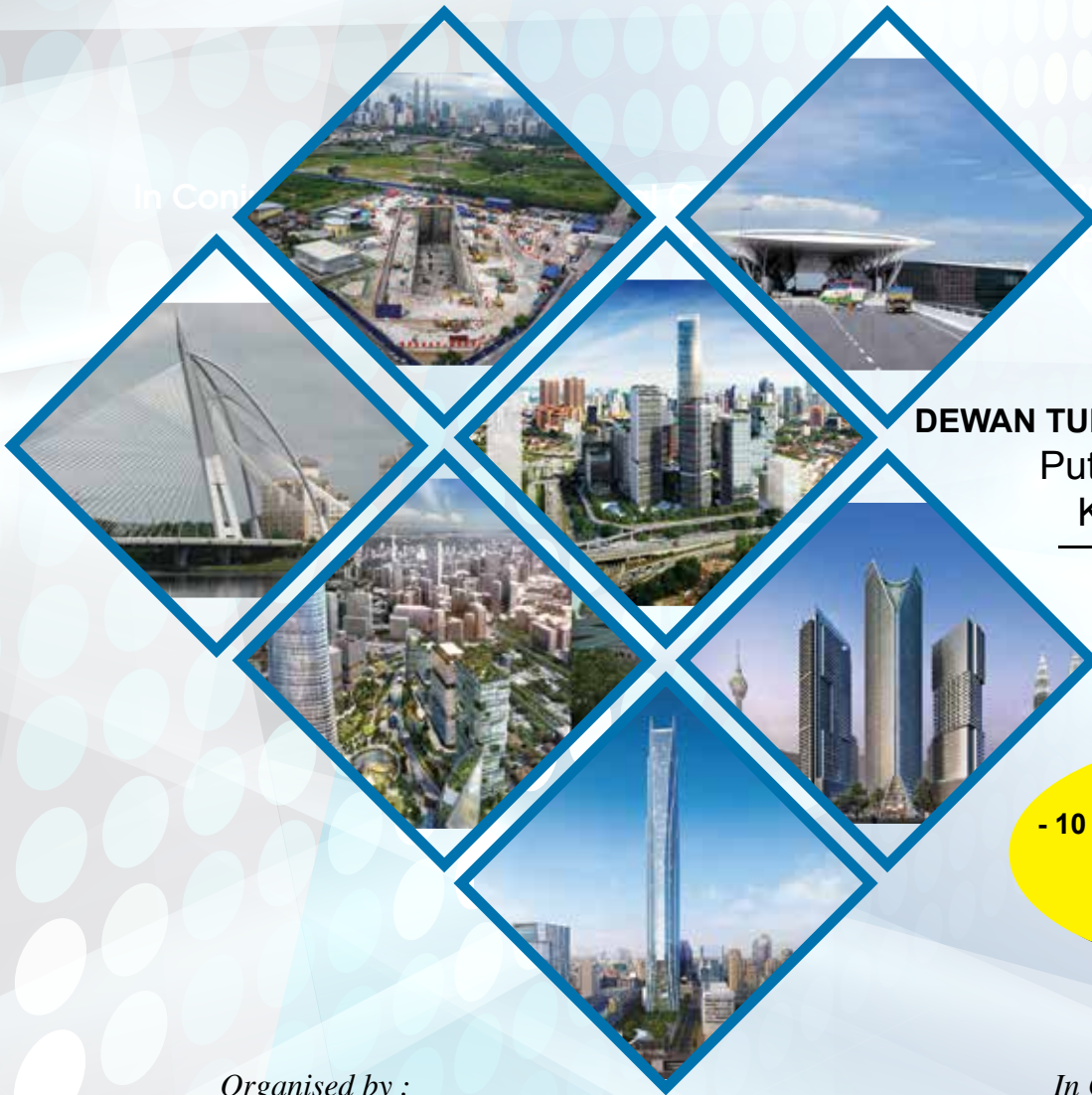


# Contract Management By Excellence

- Avoiding The Pitfall By Doing It Right The First Time & Every Time



In Conjunction With International Construction Week (ICW 2015)  
And Ecobuild Southeast Asia



**DEWAN TUN HUSSEIN ONN (HALL 2)**  
Putra World Trade Centre,  
Kuala Lumpur, Malaysia

**Wednesday**  
**9 September 2015**  
**8:30am - 5:45pm**

**Approved:**  
- 10 CCD Points by CIDB Malaysia  
- 2 CPD Points by LAM  
- 3 CPD Points by BQSM  
- 2 CPD Points by BEM

Organised by :



THE CHARTERED INSTITUTE OF BUILDING MALAYSIA

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## **INTRODUCTION**

Project life cycle encompasses the process from Inception through Design Development & Project Documentation, Project Procurement & Award, Contract & Project Execution, to Project Close-out & Post-construction Administration.

Construction & Engineering Contracts are vital to project delivery process. These contracts tend to attract contractual problems due to the complex nature of the work itself and the complicated commercial arrangement involved. Efficient and effective contract management by all parties are the prerequisites in minimising, if not eliminating the pitfalls towards project success.

## **THE EVENT**

The One-day Conference will present nine (9) papers by the respective industry practitioners & professionals involved in the project life cycle to share their views on the pitfalls and challenges in Contract Management and Administration.

## **PURPOSE AND OBJECTIVE**

The purpose of the Conference is to highlight on the reasons for the prevalence and avoidance of pitfalls in contract management and administration practices.

Many contracts are now conducted in different ways evolved from the traditional approach, with more openness between and amongst the parties. This has to some extent, cushioned and reduced conflicts or impact amongst the parties with improved performance and outputs for all concerned. The Conference aims to examine the real issues and consider the best practices to adopt in Contract Management & Administration by excellence.

## **EVENT HIGHLIGHTS**

- The Roles and Contractual Obligations of parties involved in managing the contract effectively and efficiently.
- The importance of Contract Management and Administrative function by the respective professionals and practitioners throughout the entire project life cycle.
- The Pitfalls and Challenges encountered by the parties involved in Contract Management and Administration.
- The Best Practices in achieving Contract Management and Administration excellence.
- The need for “Professionalisation” of Contract Management and Administration personnel as part of Human Capital Capacity and Competency Development.

## **TARGET GROUP**

Construction practitioners and professionals involved in or associated with Contract Management & Administration throughout the entire project life cycle.



## PROGRAMME

- |      |  |
|------|--|
| 0815 | Conference Registration & Breakfast  |
| 0845 | Welcome Address by Sr Ong Bok Siong, President, CIOB Malaysia  |
| 0850 | Keynote Address by YBhg. Dato' Sri Ir Dr. Judin Abdul Karim, Chief Executive, CIDB Malaysia  |
| 0900 | Challenges of Contract Management in relation to Procurement Strategy & Project Delivery from the perspective of the Owner - by REHDA  |
| 0940 | Challenges of Contract Management in relation to Project Delivery, Design Documentation & Contract Administration from the perspective of the Consulting Architect - by Ar Chan Seong Aun, Immediate Past President, PAM   |
| 1020 | Challenges of Contract Management in relation to Project Delivery, Design Documentation & Contract Administration from the perspective of the Consulting Engineer - by Ir Vincent Wong Khien Ngie, Deputy Chairman, Project Management Technical Division, IEM   |
| 1100 | Challenges of Contract Management in relation to the Procurement Process, Pre- and Post-Contract Documentation & Contract Administration from the perspective of the Consulting Quantity Surveyor - by Sr Jailani Jasmani, RISM  |
| 1140 | Challenges of Contract Management in relation to the Project Procurement Process, Project Planning, Execution & Control from the perspective of the Builder - by Mr. Lee Chee Yian, MBAM   |
| 1220 | <b>Forum Session I</b> : Moderator - Puan Sariah Abd Karib, Senior General Manager, Corporate & Business Sector, CIDB Malaysia   |
| 1315 | <b>Lunch</b>   |
| 1400 | Challenges of Contract Management in relation to the Contract Act, Document Management, Post-contract Administration, Dispute Avoidance & Management from the perspective of the Construction Lawyer - by Mr. James P. Monteiro, President, Society of Construction Law, SCL                               |
| 1440 | Challenges of Contract Management in relation to the CIPAA, Document Management & Dispute Resolution from the perspective of the Dispute Resolution Professional - by YBhg. Datuk Professor Sundra Rajoo, Director, KLRCA  |
| 1520 | Challenges of Contract Management in relation to the Project Life Cycle Process Management, Project Planning & Execution, Project Close-out & Feedback For Continuous Improvement from the perspective of the Construction Project Manager - by Dr. Yeow Yoon Foo, Immediate Past President, CIOB Malaysia |
| 1600 | Challenges of Contract Management in relation to the Roles & Competencies of the Construction Contract Management Personnel in the Project Life Cycle - by En. Mohd Nazli Ahmad Mahyadin, General Manager, Construction Personnel Development Division, CIDB Malaysia                                      |
| 1640 | <b>Forum Session II</b> : Moderator - Sr Ong Bok Siong, President, CIOB Malaysia   |
| 1730 | <b>Tea &amp; Coffee Break</b>  |
| 1745 | End of Conference  |

# Registration Form

Contract Management By Excellence - Avoiding The Pitfall By Doing It Right The First Time & Every Time  
(9 September 2015 - PWTC)

	Please Fill In Appropriate Amount Of Fee According To Terms & Conditions Stipulated		Standard Registration Fee	
	Early Bird (On/Before 25 August 2015) Or Group (≥3)	Registration Fee	With CIDB Valid Green Card	Without CIDB Valid Green Card
CIOB Members, Endorsing and Supporting Organisations	With CIDB Valid Green Card RM 330.00	Without CIDB Valid Green Card RM 380.00	With CIDB Valid Green Card RM 380.00	Without CIDB Valid Green Card RM 430.00
Full-time Academia	RM 280.00	RM 330.00	RM 330.00	RM 380.00
Full-time Academic Students / CIOB Student Members	-	-	RM 200.00	RM 250.00
Others	RM 380.00	RM 430.00	RM 430.00	RM 480.00

Name (Tan Sri / Datuk / Dato'Sri / Prof. / Dr. / Mr. / Ms.)	Profession / Designation	Professional Membership (if Applicable)		CIDB Green Card Particulars (Please Attach Photocopy if Applicable)		Amount (RM)
		Professional Body	Membership No.	Green Card No.	Exp. Date	

### Payment Amounting RM

Please note that registration will only be considered when full payment with all necessary document are received by CIOB Malaysia within the stipulated period on a "first come first served" basis. Cancellation of registration is not permitted. However, written request for substitution of similiar category of participant will be considered favourably (terms & conditions apply). If warranted by circumstances beyond its control, the organiser reserves the right to the necessary changes or adjustments accordingly. In the event of any cancellation of the conference, the organiser's liability is limited to a full refund of the fees received only.

Upon signing this, you are deemed to have read and understood the Registration Guidelines, Procedures and Policies and have accepted the terms contained therein. Please return registration form, together with the payment to reach us before the commencement of the event.

**Registration fee includes conference sessions, refreshment and luncheon.**

**Payment option** ( Please tick  either option A or B as applicable)

**Option B**

Credit Card      Visa      Mastercard

Card Number         -      -

Expiry Date      /    
Month                          Year

Transfer account     Cardholder's Name     \_\_\_\_\_

Signature     \_\_\_\_\_     Date     \_\_\_\_\_

Name Of Approving Person : \_\_\_\_\_  
Name Of Organisation        : \_\_\_\_\_  
Correspondence Address    : \_\_\_\_\_

Tel : \_\_\_\_\_  
Fax : \_\_\_\_\_  
Mobile : \_\_\_\_\_  
Email : \_\_\_\_\_  
Signed : \_\_\_\_\_  
Date: \_\_\_\_\_

**Option A**

Cheque / Postal Or Banker's Order     Cheque / Postal Or Banker's Order No. \_\_\_\_\_  
In Favour Of                                    : The Chartered Institute Of Building Malaysia  
To Be Presented To                            : United Overseas Bank Malaysia Bhd  
Current Account No.                         : 194-305-050-9  
Or Send By Post To :  
(Please Fax Copy of Bank-In Slip Upon Payment to Fax : 03-2284 9754)

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